
From: Thibodeau, Martin (CPC)
Sent: Wednesday, March 06, 2019 12:18 PM
To: Hong, Seung Yen (CPC)
Subject: RE: Balboa CAC edits

Hi, Seung-Yen.

Sorry, I did not reply to your question: no, the calendar cannot filter like that. It shows "global" events throughout the site.

Links

I removed the non-working links. Those were left-over from old site. Sorry about that.

Meetings

I updated the Event address for the listing, but I note that the Agenda PDF still says 55 Phelan.
https://sfplanning.org/sites/default/files/agendas/2019-02/balboareservoir_CAC_Agenda%2003-11-19.pdf

I updated the CAC Meeting table address as well.

Thanks,
Martin

From: Hong, Seung Yen (CPC)
Sent: Tuesday, March 5, 2019 6:29 PM
To: Thibodeau, Martin (CPC) <martin.thibodeau@sfgov.org>
Subject: RE: Balboa CAC edits

Hi Martin,

Thanks again for updating the webpages. I have one question and two edits...

1. Is it impossible to tailor “upcoming events” just for the balboa

The screenshot shows a website with navigation tabs: About, Timeline, CAC, CAC Meetings, Supporting Info, and Contact. The 'About' tab is active. The main content area includes a notice about an Environmental Impact Report (EIR) for the Balboa Reservoir, a paragraph about the project's development process, a link to frequently asked questions, and a 'Project History' section. On the right, there is a section titled 'UPCOMING EVENTS' listing three meetings: Meeting 6 (Historic Preservation Commission), Meeting 7 (Planning Commission), and Meeting 11 (Community Meeting Balboa Reservoir CAC). Each meeting includes a date, time, and location, along with a link to download the agenda.

project?

2. Please change the CAC meeting address: 55 Frida Kahlo Way, not 55 Phelan

MEETING DATE	MEETING INFORMATION	CAC MINUTES:
2019, March 11 6 - 8 PM	CAC Meeting Meeting Agenda Location: City College of San Francisco Multi-Use Building, Room 140 <u>55 Phelan Avenue</u> , San Francisco, CA 94112	

Ave

3. The BRCAC link on this page is not working. Also it seems there are two hyperlinks here. Could we link it to <https://sfplanning.org/event/balboa-reservoir-cac>

The screenshot shows the 'Timeline' tab selected. The timeline lists three key events: 2009 (Balboa Park Station Area Plan adopted), Nov 2014 (Balboa Reservoir site identified for the Public Land for Housing Program), and April 2015 (Balboa Reservoir Community Advisory Committee (CAC) established). The text 'Balboa Reservoir Community Advisory Committee (CAC) established' is circled in blue.

Timeline	CAC	CAC Meetings	Supporting Info
2009 Balboa Park Station Area Plan adopted Nov 2014 Balboa Reservoir site identified for the Public Land for Housing Program April 2015 <u>Balboa Reservoir Community Advisory Committee (CAC)</u> established			

Thanks!

Seung-Yen

Tel: 415 575 9026

From: Thibodeau, Martin (CPC)
Sent: Friday, March 01, 2019 4:02 PM
To: Hong, Seung Yen (CPC) <seungyen.hong@sfgov.org>
Subject: RE: Balboa CAC edits

Hello.

OK, I think I got it this time! Please review.

Thanks,
Martin

From: Hong, Seung Yen (CPC)
Sent: Thursday, February 28, 2019 3:12 PM
To: Thibodeau, Martin (CPC) <martin.thibodeau@sfgov.org>
Subject: RE: <https://sfplanning.org/event/balboa-reservoir-cac> edits

Thanks Martin!!!!

Sorry, one more edit to the <https://sfplanning.org/event/balboa-reservoir-cac> - could you please replace the address to 55 Frida Kahlo Way from 55 Phelan?

I noticed some edits in the scanned copy for <https://sfplanning.org/project/balboa-reservoir> have not been made - maybe what you meant in your email was edits to the CAC page had been completed. I've reattached the scanned copy with edits, but if you have any questions or there are something we cannot change because of technical issues, please let me know. I will be out tomorrow.

I am sure you have a lot of edits for this new website, so if you don't have time for the Balboa webpage, sometime by next week would be great.

I am also going to update FAQ sheets sometime soon...

Thanks!

Seung-Yen
Tel: 415 575 9026

From: Thibodeau, Martin (CPC)
Sent: Wednesday, February 27, 2019 2:50 PM
To: Hong, Seung Yen (CPC) <seungyen.hong@sfgov.org>
Subject: RE: <https://sfplanning.org/event/balboa-reservoir-cac> edits

All edits made!

From: Hong, Seung Yen (CPC)
Sent: Wednesday, February 27, 2019 12:52 PM
To: Thibodeau, Martin (CPC) <martin.thibodeau@sfgov.org>
Cc: SooHoo, Candace (CPC) <candace.sooHoo@sfgov.org>
Subject: RE: <https://sfplanning.org/event/balboa-reservoir-cac> edits

Hi Martin,

Additional edits to <https://sfplanning.org/event/balboa-reservoir-cac> - it would be great if you could do these before the <https://sfplanning.org/project/balboa-reservoir> edits...

- Could we delete the "Neighborhood" category from this page? It's a sensitive issue there...
- Could we also post the agenda on this page (see my Helpdesk Ticket issued this morning)
- It would be helpful to add something like "Visit the Balboa Reservoir project's CAC Meetings Tab for more information" to this page (open to suggestions)
- ADA and Language Access text is bleeding into the contact column in this window..

Thanks!

The screenshot shows a web browser window with the URL <https://sfplanning.org/event/balboa-reservoir-cac>. The page features the San Francisco Planning logo and navigation links for "OUR WORK" and "CALE". The main heading is "Community Meeting" followed by "BALBOA RESERVOIR CAC". Below this are icons for "PROJECT WEBSITE", "SHARE THIS EVENT", and "WHEELCHAIR ACCESSIBLE". The date "Monday, March 11, 2019" is displayed. A table provides details: Time (6:00pm to 8:00pm), Location (City College of San Francisco Multi-Use Building, Room 140 55, Phelan Avenue, San Francisco, CA 94112), and Neighborhood (Outer Mission). A note states "The CAC for the Balboa Reservoir project." At the bottom, there are two columns: "ADA & Language Access" with contact instructions and a link to "ACCESSIBLE MEETING INFORMATION AND LANGUAGE ASSISTANCE - HEARINGS", and "Contact" with information for Candace Soohoo, Deputy Communications Manager, including her phone number (415.575.9157) and email (candace.sooohoo@sfgov.org).

Seung-Yen
Tel: 415 575 9026

From: Hong, Seung Yen (CPC)
Sent: Monday, February 25, 2019 5:31 PM
To: Thibodeau, Martin (CPC) <martin.thibodeau@sfgov.org>
Subject: RE: <https://sfplanning.org/project/balboa-reservoir> edits

Hi Martin,

Attached is suggested edits for the balboa webpages. Sorry for my bad handwriting. Feel free to call me if you have any questions. I am also open for suggestions.

One technical question is - is it possible to have a link that leads to a certain tab? We have many links that used to direct to the CAC meeting page. Now that it became one of the tabs, it is not as obvious and I am afraid it is a bit confusing for our community partners (who are not so tech-savvy).

I have not checked all the links under "Supporting info" tab - but I noticed that a few of them were broken. Do you want me to go through them, or will there be someone who would check all the links for the Planning Dept website in general? I noticed it wasn't just the Balboa webpage issue...

If you could do the edits sometime this week, that would be great!

I actually have another request to upload a file that I will send to you via Helpdesk ticket tomorrow (the file is not ready but will need to happen sooner than the overall website edits).

Thanks!

Seung-Yen
Tel: 415 575 9026

From: Thibodeau, Martin (CPC)
Sent: Friday, February 22, 2019 2:30 PM
To: Hong, Seung Yen (CPC) <seungyen.hong@sfgov.org>
Subject: RE: <https://sfplanning.org/project/balboa-reservoir> edits

Hi. Thanks!
Screen grabs / email is fine. Is it needed today? I'll be in a meeting possibly until 3:30-4:00 offsite.
Martin

From: Hong, Seung Yen (CPC)
Sent: Friday, February 22, 2019 2:29 PM
To: CTYPLN - Communications <CPC.Communications@sfgov.org>
Subject: <https://sfplanning.org/project/balboa-reservoir> edits

Hello,

Thanks a lot for updating the website. I have several edits to the <https://sfplanning.org/project/balboa-reservoir> page - can I screencapture pages and send you a scanned copy of my markups? Or shall I use IT helpdesk?

Thanks!
Seung Yen

Seung-Yen Hong, LEED Green Associate
Urban Designer/Planner, City Design Group

Direct: 415-575-9026 | Fax: 415-558-6409

 1650 Mission Street, Suite 400
San Francisco, CA 94103